



CRAWFORD CITY COUNCIL

January 14, 2025

Minutes

The City Council of the City of Crawford, Texas conducted a **Regular Meeting** on Tuesday, January 14, 2025, at 6:00 P.M. at City Hall, 6719 N Lonestar Pkwy., Crawford, Texas 76638.

Present:

Mayor Bobby Bain
Mayor Pro Tem Cindy Vannatta
Councilmember Jared Ferrell
Councilmember John Weldon
Councilmember Lewis Snow
Councilmember Neil Watts
City Manager Brian Bolfig
City Secretary Alicia Chaney
Chief of Police Bob Fuller

Absent:

NONE

Public:

Armand Hunt, MRB
Mr. & Mrs. Jansa

1. Call Meeting to Order

Mayor Bobby Bain called the meeting to order at 6:02 p.m.

2. Invocation

The mayor gave the invocation.

3. Public Comments

NONE

4. Discuss and consider action on funding applications for water/wastewater improvements through the Texas Water Development Board Clean Water and Drinking Water State Revolving Funds. (MRB Group)

Armand Hunt with MRB addressed the council and explained the opportunity for funding through TWDB for improvements to the wastewater system with possible forgiveness and/or a low-interest rate loan. A motion was made by Councilmember Neil Watts to move forward with the application process. The motion was seconded by Councilmember Lewis Snow and passed with a 3 to 1 vote. Councilmember John Weldon voted against, and Councilmember Jared Ferrell was absent for this vote.

5. Discuss and consider action on an income survey for grant purposes. (MRB Group)

Armand Hunt with MRB addressed the council and explained the need and process of conducting a local income survey will determine if the city is qualified for a grant through TWDB. The cost of the survey is around \$6000. A motion was made by Mayor Pro Tem Cindy Vannatta to move forward with the income survey for grant purposes. The motion was seconded by Councilmember Lewis Snow and passed with a 3 to 1 vote. Councilmember John Weldon voted against, and Councilmember Jared Ferrell was absent for this vote.

6. Discuss and consider action on revisions to the Personnel Policy.

Updates and corrections were made to the personnel policy by the City Manager and City Secretary. A motion was made by Mayor Pro Tem Cindy Vannatta to accept the revised personnel policy. Motion was seconded by Councilmember Lewis Snow and passed unanimously.

7. Discuss and consider action on Resolution 001-25 between the City of Crawford and James and Katherine Jansa.

The Council discussed Resolution 001-25 regarding partial clearing of the property for drainage purposes. A motion was made by Mayor Pro Tem Cindy Vannatta to approve Resolution 001-25 with addition of a release of liability clause and a disclaimer to release the City of any liability for inadequacy. Motion was seconded by Councilmember John Weldon and passed unanimously.

8. Discuss and consider action setting a date for a Town Hall meeting regarding the establishment of a Municipal Development District.

This agenda item was tabled until the next council meeting.

9. Discuss and consider action on the quote from Peacock Glass & Mirror to replace the front windows and doors at City Hall.

A quote from Peacock Glass & Mirror was presented to the council in the amount of \$7,975 to replace the front window and doors at City Hall. A motion was made by Councilmember Neil Watts to approve the quote. Motion was seconded by Councilmember Lewis Snow and passed unanimously.

10. Discuss and consider action to approve minutes from December 2024.

Motion was made by Councilmember Jared Ferrell to approve the minutes as presented. Motion was seconded by Mayor Pro Tem Cindy Vannatta and passed unanimously.

11. Review Financial Report

Motion was made by Councilmember Jared Ferrell to approve the financial report as presented. Motion was seconded by Councilmember Neil Watts and passed unanimously.

12. Review Court Report

Accepted

13. Review Police Report

Accepted

14. EXECUTIVE SESSION

Pursuant to Section 551.074, Personnel Matter; Texas Government Code, the council will move into executive session.

-Court Clerk/Admin Assistant position

-Public Works Position

The council moved into an executive session at 7:37 pm and reconvened in an open session at 7:49pm.

15. Discuss and consider action on hiring City employees.

Motion was made by Councilmember Jared Ferrell to approve of the request to make Stephanie Velasquez a full-time employee with paid benefits at her current rate as the Court Clerk/Admin Assistant. Also, to hire Jose Barron as part time public works employee at \$19/hour, and Matt Westerfield as part time public works employee at \$24/hour.

16. Administrative Update


The City Manager gave an update to the council regarding the Whispering Oaks subdivision requesting to add more lots to make a total of 57 lots. The city has not received an official request with a preliminary plat. Also discussed the lead base paint on the old water tower and options to move forward with that.

17. Adjourn

Mayor Bobby Bain adjourned the meeting at 8:00 p.m.


Alicia Chaney, City Secretary

ATTEST:


Brian Bolfig, City Manager